

# Results Collection Permission Slip

GCSE Results Day: Thursday, 20th August 2026

## Collecting Results for Year 11 Leavers

The normal arrangements for collecting results are that the school will be open for you to come in and collect your results in person from 9 am. Results will be distributed by tutor group in the main hall.

From about 11am until 3:30pm, results can be collected from reception.

Any results not collected by 3:30pm will be sent out via first-class post to the address held on our system. Please let us know promptly if this has changed.

## If You Can't Collect Your Results In Person

If you're unable to collect your results yourself, you can nominate a parent/carer or trusted adult to do so on your behalf. Please complete the form below, and **the person collecting must bring identification**.

Alternatively, you can email our Exams Officer ([whitfield.a@riseale.org.uk](mailto:whitfield.a@riseale.org.uk)) in advance, providing the name of the person collecting your results, their relationship to you, and stating that you give them permission to collect.

|                                                                              |  |      |  |
|------------------------------------------------------------------------------|--|------|--|
| Candidate Name                                                               |  |      |  |
| I give permission for my representative (insert name): _____                 |  |      |  |
| who is my (insert relationship): _____ to collect my results on my behalf.   |  |      |  |
| I confirm that my representative will provide photographic ID on collection. |  |      |  |
| Candidate signature                                                          |  | Date |  |

## Change of Address

Any change of address should be notified through the official change in details process. The centre does not take any responsibility for results information sent out to addresses where this process has not been followed.

**Completed forms may be returned in advance to our Examinations Officer,  
Mrs Whitfield ([whitfield.a@risedale.org.uk](mailto:whitfield.a@risedale.org.uk)) or brought in on the day.**