



**RISEDALE**

SCHOOL

A family of learners

**MISSION STATEMENT:**

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**AIMS:**

- Celebrate success, learn from mistakes
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- Shape curriculum to discover, explore and build aspiration

**MINUTES OF THE GOVERNING BODY  
HELD ON TUESDAY 21<sup>ST</sup> MARCH 2023 5PM AT RISEDALE SCHOOL**

**PRESENT**

**Governors:** Mike Holmes (MH) Vice Chair, Colin Scott (CSc), Carl Les (CL), Terry McCann (TMc) Caroline Knight (CKn), Amanda Hastings (AH)

**In attendance:** Sara Matthewman (SMn), James Yates (JYa), Sarah Cox (SCo), Mark Kirkbride (MKi), Richard Sherwood (RSh), Jane Hailwood (JHa)

**Clerk:** Judith Bromfield

No.	Item	Action
<b>PART 'A' – PROCEDURAL</b>		
1.	<b><u>Welcome and Apologies</u></b> Apologies had been received from <b>JT, JG, LV, AB</b> <b>Resolved to approve the above apologies, proposed CSc, seconded MH and unanimously approved.</b>	
2.	<b><u>Declaration of Interests, pecuniary or non-pecuniary</u></b> CL – NYCC	
3.	<b><u>Confidential Items</u></b> None	
4.	<b><u>Urgent Other business previously notified to the Chair</u></b> Pupil Discipline Committee 15.3.2023 - minuted at item 14.	
5.	<b><u>Re-appointment of T McCann as Co-opted Governor</u></b> TMC left the room for GB to vote. CL proposed to co-opt TMc retaining his experience and knowledge of the school.  <b>Resolved to approve the co-option appointment of T McCann and unanimously agreed to be effective from 5.2.2023.</b>	
6.	<b><u>To approve the minutes of the meeting held 31.01.2023</u></b>  (a) <b>Resolved to approve the minutes as a correct record, proposed CL, seconded AH and unanimously approved.</b>  (b) <b><u>Summary of Actions</u></b> - Fire Safety Report action deleted from summary.	
7.	<b><u>To receive the minutes of the School Development Group Committee (SDG) meetings held on 08<sup>th</sup> February 2023</u></b> The focus of the meeting was behaviour and attendance. The committee received updates from SCo and JYa with questioning and enquiry from governors.  <b>Resolved to approve, proposed CSc, seconded CL.</b> SMn advised that the next meeting to be held on 29.03.2023 is cancelled.	
<b>PART 'B' SCHOOL IMPROVEMENT</b>		
8.	<b><u>SLT Update</u></b> (a) <b><u>Quality of Education – SMa</u></b> Governors received a Quality of Education written report that compared March 2020 with March 2023 including comments and actions that shows huge inroads since the November 2019 Ofsted. SMn delivered a PP presentation on Teaching and Learning and invited questions.  Q. Reading age point of view, from 2019? A. Interesting to see when this year 7 come in if they are better prepared.	



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	<p>Q. Do the schools have different reading schemes? A. Yes</p> <p>Q. Are some better than others? A. I would have to look at.</p> <p>Q. YR 11 data gap - is that because non disadvantaged doing less well? A It could be, I would need to see.</p> <p>SMn advised next steps Tand L = cohesion, assessment, technology, accountability as detailed in the PP.</p> <p>Q. TMc - in the science visit talked about intent, impact but also influence, language is it part of it? A. It's about what the pupils know already making sure they think about sequencing, how it links to previous learning.</p> <p><b>(b) <u>Attendance/Admissions/Exclusions (split down into groups/years) – SCo</u></b> Governors had received a detailed written report setting out attendance data September 22 – March 23 and exclusion/suspension data. Governors noted that service children are attending more than non-service children. CSc stated that suspensions have risen, not just her but also in other schools, recognition that behaviour has not settled post covid.</p> <p>Q. Is attendance getting worse as years go on? A. We are in the process of formalising proceedings with families. A core group, suffering with anxiety, difficulty accessing support resources externally. We have case studies.</p> <p>Q. Is there any rewards data that shows increased use of rewards? A. Yes, we can give you that.</p> <p>CSc challenging, making sure teachers giving rewards, KS4. SCo, pupils like it, "I've got 80 points, I want 100." CK stated the Prom passport has made a difference. SCo, we are seeing less negatives on the system.</p> <p><b>(c) <u>Equalities Update – SCo</u></b> Governors received a written report including data. Report - figures for bullying gone down, comparison last academic year. Racist down from 42 to 9.</p> <p>Q. The report states since September there's a high number of pupils in school who identify as the opposite sex or asexual? A. We have a disproportionate high number particularly focused on one year group, not all identified as transgender but not had to do lots of legal change. I think it's because we're an inclusive school.</p> <p>Q. Homophobic gone down massively, and racist, why? A. Looked at data, just a few pupils so some of the challenging behaviours of a small group of people. We work closely with Helen Lavender NY Police.</p> <p><b>(d) <u>Staff Survey Results and headlines - RSh</u></b> RSh presented a written report with the results of the pupil, parent and staff surveys undertaken in Autumn term and Spring term and comparison of change. RSh stated staff came out most positive change, pupils middle, parents, least positive. The SLT met and discussed the findings and comments and looking at communication with parents. CSc stated he has asked RSh to put in the newsletter, 'you said this' 'we said that' in terms of communicating back to parents. SMn possible literacy issues, looking at possible videos.</p>		<b>SCo</b>
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	<p>TMc really likes the report, figures, precise, difficult in looking at responses.          Q. Do you have 5 responses to each one?          A. Yes,          Q. Were they paper?          A. Google forms.</p>	
(e)	<p><b><u>Current Progress data – RSh</u></b>          Governors received data across year groups and for groups within each including Pupil Premium.</p> <p>Q. When looking at years 8 and 9 how do you get the trend line?          A. 2 sub levels per year.          Q. How do you cope with the trend of where you are at?          A. We have interventions, planning for what we do for pupils to reach, planning for progress.</p>	
(f)	<p><b><u>SEND</u></b>          SBu had given apologies. A written report had been submitted to governors.</p> <p>156 pupils on the SEND register, 586 pupils so proportionality a huge percentage, 22 pupils with EHCP, 4 more on the way. Yr8 high number of EHCP.</p> <p>Update on progress of Risedale Centre and Garrison Assist programme provided. CSc - we need to do more work on Risedale Centre to get more pupils settled. When you look at EHCP, only two in Risedale Centre, the rest in mainstream.</p> <p>Q Are there problems in the community?          A. Usually, the same pupils have issues in the community.</p>	
(g)	<p><b><u>Behaviour and Expectations – JYa</u></b>          Governors were informed of the expectations and consistent approach as set out in a written report.</p> <p>Q. Have you consulted with parents?          A. Some of it comes from what parents and pupils have said.</p> <p>CSc stated that governor support is needed if there are increased suspensions. An increase in physical assaults with pupils across schools. We need to be clear regarding attacks. CK raised staff concern regarding phone policy, very difficult to police use of phones at lunchtime and leaves quite a lot of our children quite vulnerable. Appreciate idea of teaching responsibility on use of phones, myself and staff approached have real concerns about. CSc stated those concerns repeated in SLT.</p> <p>JYa responded that the pupils who are going to use to bully are the ones who won't hand phones in, if a ban they will get round it. The argument is that we give them the freedom, those abusing or getting in lesson time, get the ban, target the ban on hard core who are abusing it. The vast majority are getting it right, they can use them, that's what's behind our approach.</p> <p>CSc knows in schools that have just done outright ban, it's not been successful.</p> <p>Q. TMc – It's an excellent document, how are you going to share with parents?          A. Going to be a letter that leads to a more detailed document.</p>	



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<b>(h)</b>	<p><b><u>Safeguarding Audit – JYa</u></b> The 2022/2023 audit has been conducted. JG as safeguarding governor has completed a review of the audit and fed back comments and amendments to JYa and CSc. JYa confirmed that the amendments will be made prior to submission by 31<sup>st</sup> March.</p> <p><b>Resolved to approve the Safeguarding Audit, proposed CSc, seconded TMc and unanimously agreed.</b></p>
<b>(i)</b>	<p><b><u>Student Council (summary) Report – JHa</u></b> JHa advised that a full report would be given at the July GB meeting.</p> <ul style="list-style-type: none"><li>• There is now a core group of pupils who meet regularly on Friday lunchtimes, and have completed some of the SSAT Student Leadership Training.</li><li>• They have offered their views on the School Uniform Policy and they were taken into consideration before the proposal was made to governors at the last meeting.</li><li>• The group are keen to organise a social event after school, but need to canvas enough staff support for this to take place.</li><li>• They are organising an event for Comic Relief on Friday 17th March, to take place in the hall at lunchtime, and have been given permission for a non-uniform day.</li><li>• Pupils have requested that they form a small group of Peer Listeners. Lisa and I are looking into suitable training for this, possibly Anna Freud Centre for Children and Families who have piloted a similar scheme and have some training resources available.</li><li>• K.A. Vizor has created an LGBTQ club and it is hoped that some of these pupils will be keen to become Equality Ambassadors.</li></ul> <p>Q. Do we have a head girl?, A. We have Lead ambassadors.</p>
<b>(j)</b>	<p><b><u>FOI/Complaints/GDPR – CSc</u></b> Report received by governors.</p>
<b>(k)</b>	<p><b><u>Term Dates 2024/25</u></b> CSc requested that governors agree 2<sup>nd</sup> September and 20th December, 21st July as set training days. This was agreed. <i>Colin are these dates right?</i></p>
<b>(l)</b>	<p><b><u>Future Proofing Technology – CSc</u></b> Governors had received the following reports to inform the discussion and decision on this item.</p> <ul style="list-style-type: none"><li>• Summary Report</li><li>• Future Proofing Technology Report – Primary Tech</li><li>• Budget Forecast – Initial review</li></ul> <p>CSc advised governors that IT was upgraded 6 years ago as out of date using an LA loan, paid back over 5 years. A recent audit has been undertaken of the school's entire ICT infrastructure. The outcome of the audit highlighted:</p> <ul style="list-style-type: none"><li>• Front of classroom technology was no longer fit for purpose</li><li>• Networks and Wifi were below the DFE standards</li><li>• Computers were approaching their end of life</li><li>• Gaps in security and disaster recovery ability</li></ul>



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	<p>A sum of approximately £200K would be required to upgrade. Helen Simpson, FMS Officer has been working on scenarios, buying outright or leasing. It is more expensive to buy outright. We've identified £58K per year over a 5 year plan. We already put £25K in to stay on top of, this would go towards the £58K leaving £33K a year to find.</p> <p>Q. Leasing infrastructure, does it include all repair costs?  A. Maintenance fee in there, but yes. Using Primary Tech but not necessarily all bought from them, we will tender for value. Pupils will have devices that will last them throughout their education here. Pupils in Yr 9 expected to keep until Yr 11, repairs etc.</p> <p>Q. What happens if a pupil loses it?  A. Not a lot of losses happening, minimal costs for loss or stolen, mainly damage, quite a lot in the warranty, screen fix £80.00 is the main one</p> <p>CSc, proposal for old chrome books to be passed to primary schools.</p> <p>Q. What do you do if you have a Yr 6, and they move out of catchment area?  A. Once given to primary schools we've lost them.</p> <p>Q. Are you double funding as they get one when they get here?  A. They have a lifetime, old ones batteries dying after a couple of hours, just starting to see this now.</p> <p>A. It will help us as they will be more literate.</p> <p>Q. Has there been an audit of individual class teachers on use of chrome books,  A. MK, yes this year.</p> <p>Q. What happens in 5 years?  A. We go through again. We need to make sure ongoing, recognise year on year investment or end up with machines dying.</p> <p>Q. What proportion of the boards at the front of the classroom?  A. Every class with a projector will be taken out and get a board. Desktops taken out personal devices that can dock is within the project.</p> <p>Q. Does this have any implication for staffing, day to day running done in house?  A. In the sense that it makes their life a little easier, they don't have to worry about repairs.</p> <p>Q. Software can't run on chrome books, is the plan still to keep classrooms with PC's?  A. Yes still be in but at what place do we replace desktops.</p> <p><b>Resolved and unanimously agreed to approve the headteacher proposal to upgrade the IT infrastructure as set out in the report at an approximate value of £200K on a lease basis.</b></p>	
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**PART 'C'- RESOURCES**

<b>9.</b>	<p><b><u>Budget Monitoring Report – January 2023</u></b>  Helen Simpson FMS Officer had submitted the following reports.</p> <ul style="list-style-type: none"> <li>● Monitoring Report – Notes</li> <li>● Monitoring Report – Detail</li> <li>● Monitoring Report – Summary</li> </ul> <p>Governors noted the changes made to the budget since it was approved which has resulted in the surplus reducing from £241K to £195K and the list of variances.</p>	
<b>10.</b>	<p><b><u>External Reports</u></b>  Governors received the following reports.</p>	
<b>(a)</b>	<p>Local Authority Advisor Report - Review of Curriculum in Science and Technology 1.3.23</p>	



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<b>(b)</b>	Veritau GDPR Audit Outcome	
<b>(c)</b>	GDPR – Proposed Action Plan	
<b>11.</b>	<p><b><u>Policy Revisions</u></b>            To approve changes in policies:            a) Equalities Policy - Revised            b) Accessibility Policy - Revised – to follow            c) DBS Policy – amendment to para 3.3            d) Whistleblowing Policy – Revised</p> <p><b>Resolved to approve the above changes proposed TMC, seconded and AH and unanimously agreed.</b></p>	
<b>12.</b>	<p><b><u>Feedback on Governor Visit/Stakeholders</u></b>            None</p>	
<b>13.</b>	<p><b><u>Governor Training Update</u></b></p> <ul style="list-style-type: none"> <li>• NYES Summer Term Training Programme emailed to GB 21.3.23.</li> <li>• Prevent, annual safeguarding training NGA - Clerk to send Inks.</li> <li>• CSc is organising induction training for AH when JG returns from leave.</li> </ul>	<b>Clerk CSc/ JG</b>
<b>PART 'D'- OTHER BUSINESS</b>		
<b>14.</b>	<p><b><u>Urgent Business</u></b>  <b><u>Pupil Discipline Committee 15.2.2023</u></b>            MH reported on the decision of the committee that met to consider the permanent exclusion of a pupil on 15.3.2023 due to persistent breaches of the school's behaviour policy, and extreme violence towards another pupil. The committee declined the request to reinstate the pupil to the school.</p>	
<b>15.</b>	<p><b><u>Confidential Items</u></b>            Items treated as confidential and excluded from the minutes to be made available for public inspection.</p>	
<b>15.</b>	<p><b><u>Dates of future meetings:</u></b>            Tuesday 2nd May 2023 5pm            Tuesday 4th July 2023 5pm</p> <p><b>CSc informed the GB of the clerks resignation and this was her last meeting, thanking her for her time.</b></p>	

Membership of the Governing Body

Amy Beveridge, John Glahome (Chair), Amanda Hastings, Mike Holmes (Vice Chair), Carl Les, Caroline Knight, Terry McCann, Colin Scott, Jim Turner, Lara Vinsen

Members of the Senior Leadership Team/Other Staff

Stacey Burke (Senior Teacher), Sarah Cox (Senior Teacher), Jane Hailwood (Senior Teacher), Mark Kirkbride (Senior Teacher), Sarah Matthewman (Deputy Headteacher), Gill Morrissey (Director of Facilities), Richard Sherwood (Senior Teacher), James Yates (Deputy Headteacher)