

Risedale family is committed to a positive future for all through a personalised learning journey.

- Celebrate success, learn from mistakes
- Build resilience, accept challenge and strive for excellence
- Shape curriculum to discover, explore and build aspiration

**MINUTES OF THE GOVERNING BODY
HELD ON TUESDAY 01ST FEBRUARY 2022 AT 5PM, VIA ZOOM**

PRESENT

Governors: John Glahome (JG) (Chair), Colin Scott (CSc) (Headteacher), Mike Holmes (MH), Gary Morley (GMr), Lt Col Jim Turner (JT), Lara Vinsen (LV), Carl Les (CL), Terry McCann (TMc)

In attendance: Jane Hailwood (JH), Stacey Burke (SBu), Gill Morrissey (GMo) Mark Kirkbride (MK), Richard Sherwood (RSh), James Yates (JY)

Clerk: Judith Bromfield

No.	Item	Action
PART 'A' – PROCEDURAL		
1. (02/22)	<u>Welcome and Apologies for Absence</u> No apologies received.	
2. (02/22)	<u>Declarations of interest pecuniary and non-pecuniary:</u> Carl Les - NYCC (non pecuniary)	
3. (02/22)	<u>Confidential Items</u> None	
4. (02/22)	<u>Urgent Business</u> None	
PART 'B' – SCHOOL IMPROVEMENT		
5. (02/22)	<u>Minutes of the previous Governing Body meeting dated 7th December 2021</u> Proposed CL, seconded MH and resolved that the minutes be approved as a true record with the following amendment: - to add Lara Vinsen in attendance.	
6. (02/22)	<u>Matters Arising & Summary of Actions</u> JG to follow up on finance monitoring with HS. JG requested that GMo confirm the timescale for completing the Risk Register to the next meeting.	JG GMo
7. (02/22)	<u>To receive the minutes of the School Development Group Committee meeting held on 19th January 2022</u> MH stated the purpose of the meeting was to receive a report on Covid, financial impact, absences, including staff, and safeguarding. MH had thanked SMn for her sterling work in her first time in charge and proposed a note from governors to thank her from the Chair. CSc gave an update on the attendance figures reported to the SDG. Governors resolved to accept the inquorate meeting minutes, noting that no decisions had been made.	JG
8.(02/22) 8.1 (a)	<u>Principal's Report</u> <u>Attendance / Admissions / Exclusions (CSc) Verbal</u> <u>Exclusions</u> Exclusions are reducing but not to the extent we would like them to be. SLT reset in terms of behaviour so a short sharp shock which settled some pupils down. SLT focussing on behaviour in their meeting next week. Year 7 and year 8 have not had the 2 years experiences due to covid so a lot of catch up to do. It's not a case of going back to March 2020, we're going back a year and a half before 2020, not just catching up with learning but with behaviour routines. Primary schools are reporting	

	<p>the same thing. Pupils are unsettled.</p> <p>(b)</p> <p><u>Admissions</u> Currently 117 on the list, includes 2nd or 3rd choices.</p> <p>Q. Are there concerns about the budget? A. We will receive £140k additional funding for energy costs, and have an underspend in capitation so not concerned about the budget.</p>	
8.2	<p>(a)</p> <p><u>Staffing</u> <u>Proposed Structure September 22</u> Governors received a written report detailing the proposed staffing structure. CSc advised the restructure demonstrates equity between faculties, splitting technology away from creative arts, frees technology to expand the vocational offering, also supports technology in supporting the school. It allows computer science to fit into the STEM agenda and allows growth in terms of technology, re-balancing staffing and line management. We are having severe difficulties recruiting GTAs, and other schools, so within the structure you will see 2 GTA posts removed and now 1 special needs teacher.</p> <p>Q. Can you give more information on what is a SEND teacher? A. A teacher who can deliver social emotional health interventions, therapy work with pupils is a growing area. SMn and JY looking at the specification and Job Description.</p> <p>Q. Why is Lawrence House in technology and not SEND? A. Lawrence House will be supported by SEND, it leans more towards vocational learning and practical learning identifying the right skills and subjects. MK and technology have a skill set to develop an engaged curriculum, for those kids JG invited MK to comment. Yes, we do find pupils disengaged with subjects tend to want to be in technology. Looking at offering more vocational qualifications at level 1, to entice them to stay in school and want to stay in school.</p>	
	<p>(b)</p> <p><u>Deputy Head Substitution</u> To note the appreciation of governors to SMN deputising in CSc and JY absence and action at item 7.</p>	
8.3	<p><u>Pupil Premium Update</u> Governors had received the Pupil Premium Statement and Strategy. CSc stated he has added to the template document, Service Premium pupils.</p> <p>Q. JS stated he fully supports spend on chrome books. Is that last year's allocation or this years or a rolling programme? A. Current academic year spend. JS, if it were to be scrutinised by an MOD civil servant you would struggle. Have you started to think beyond that, what it's going to look like? A. We did 3 year groups at once, the intention is to do a year group every year, in this year we did 3 years, so next year 40-45K, so not using a lot of service premium for that.</p>	
8.4	<p><u>GDPR, FoI and Complaints</u> (CSc verbal) Current academic year 2 data breaches. Veritau informed, investigated learning points. No FOI or GDPR requests.</p> <p>Clerk to seek clarification re GDPR on governors email addresses.</p>	Clerk
8.5	<p><u>Annual Curriculum and Core Subjects Review</u> SBu - English – New staff, fantastic direction with GR with members of staff. We've reflected on the last few years, back through the schemes of learning. What we've learnt, need to look at KS stage 3 curriculum. A little inconsistency in quality of teaching being addressed. Exploring small group in year 10 doing different</p>	

	<p>qualification.</p> <p>Q. What things are you looking at for accelerated reading? A. We're considering whether to renew the subscription to the programme, students still reading but finding use of the programme is waning. Getting the right thing in place is important, SMn and GR are in a conversation but probably not going to renew.</p> <p>Q. Quality of education, has quality checking been affected by covid? A. CSc, yes all line managers out and about finding opportunities.</p> <p>In terms of maths, maths conversion courses training need. We need to look at the allocation of who teaches what groups.</p> <p>JH - Science - Much better attendances this year, staff, NQT, now fully qualified. Staff working more effectively together. Just back in the labs so making it a real priority to do as much practical work as possible. Pupils develop a lot of other skills doing the practical work. Schemes of learning, curriculum coming together really well, worked hard developing the sequencing of ideas. New member of staff for September.</p> <p>SEND (SBu) - progress/attendance/behaviours Governors received a written report.</p> <p>Q. What's the reason for the absences, is it a trend from year to year, the same people? A. Persistent absentees, a few pupils in each year group off for various reasons. When we meet with parents for SEND we discuss attendance</p> <p>Q. With the growing number of SEND pupils, is there a point where we go to the LA for more funding, making a case? A. No, unfortunately not.</p> <p>Disadvantaged and More Able - Raising Aspiration (RSh) Governors received a written report.</p> <p>Q. Issues raised by Richard in his report, will they influence the PP plan next year? A. CSc, we're not clear about catch up funding next year, plans will focus on disadvantaged and more able.</p> <p>Q. Any analysis on pupils now, compared to pre-pandemic, headline analysis to say attitudes have improved, or gone down because of not in school? A. CSc, a good point we could do a survey with pupils. We have a well score in school and teachers give pupils a grade, attitude to learning comes in but a teacher's view and not pupils. A. RSh, we can look at surveys in the past and put a question in to measure that way.</p> <p>Safeguarding (JYa) Governors received a written report. CSc, there is a lack of quick action from the referrals, one child causing severe problems, now had his 4th CAMHS appointment cancelled, within the school. JYa, we push as much as we can, they are understaffed, under resourced,</p> <p>Q. Is there a safeguarding team you can liaise with? A. We know who to call when we need to call them.</p> <p>Q. Is it therefore a risk to pupils? A. From a school point of view we will do our utmost. JG, it's a very thorough document and easy to read.</p>	
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8.9	<p><u>Emergency Safeguarding Lead Arrangements</u> CSc reported that in the event of himself and deputy safeguarding lead being absent recently he had checked with the LA who had advised that as long as they were contactable by phone it would not be an issue. CSc contacted another local headteacher who agreed to be contactable.</p> <p>Q. So have we agreed a partnership? A. Not formally. CSc will raise at Catterick Heads meeting, deputising for safeguarding.</p>	
8.10	<p><u>School Academic Progress</u> (JYa) Governors received a progress summary report.</p> <p>Q. What would a realistic target ATL score be? A. Very best pupils, 3.4. 3.6, some 4s some 3s, 3 is the benchmark for pupils to be aiming for.</p> <p>Q. How does school intervention affect the ATL, what interventions are appropriate? A. Some pupils aren't sure how to behave in the classroom, getting back to basics, what we mean by what a good learner is.</p> <p>Q. Yr 7 and Yr 8 attitude for learning scores, given by staff, yet Yr 7 not hugely different to other years. Are the staff being generous and they should be given 2s? A. Subjective, but they only have an in year comparison.</p>	
8.11	<p><u>Health and Safety and Premises</u> (GMo) CCTV order is in and new audio equipment for the hall. Stage lighting is being looked at curtains etc. Getting some additional costings for blinds and curtains for some areas of the school. Covid 19 - further 33 cases of covid reported, only 3 within year 10, more in year 7 and in year 9. Only 2 in year 11. Reduction of down to 5 days for testing, so a quicker turn around for the young people and getting back into the classroom. Looking at further refurbishment this summer. Some work going on, re-roof for science, asked to look at potential bids and potential for additional space for supported students if we keep getting the numbers we have we could do with an extension to the Risedale Centre, A lot of snagging for work taken place last year, hopefully complete by the end of this holiday.</p> <p>JG questioned fire evacuation procedures not in place, very concerned. A. Staff shortages, covering for each other and very busy. John still very concerned. Tie down to a deadline - May 22.</p>	GMo
9. (02/22)	<p><u>Leadership and Management – Meeting Focus</u> <u>Governors General Questions.</u></p> <p>Q. How can we be sure pupils will complete their curriculum? A. CSc We're trying to get all pupils in all exams, not just targeted ones. Doing the best to try to catch up and get the outcomes. JH, we've paid for Elevate to come in, pupils received it well and seemed more motivated.</p> <p>Q. We've talked about behaviour and attitude in year 7, could Elevate be brought in further down? A. Yes, we shouldn't just reserve for Yr 10 to get through GCSE;s, and it's giving us a push to make sure we do that. There are some things we offer lower down the school.</p> <p>CSc, we have a career person in school line managed by JH and RSh.</p>	

10.(02/22)	<u>Academisation CSc</u> CSc provided an update on discussions with the regional commissioner's team and awaiting feedback from the commissioner.	
11.(02/22)	<u>Policy Revisions</u> To approve changes in policies listed a–c a) Budget Management Policy – Updated in line with Financial Management of Schools (FMS) updates b) Recruitment and Selection Policy – updated against CYPS Model Policy (NYCC Children and Young People's Services) c) Remote Learning Policy - updated to include pupils isolating with Covid Proposed, GMr, seconded MH and resolved to approve the above policies.	
12.(02/22)	<u>Skills Audit</u> Resolved that the SDG appraise the skills audit and recommend any actions to the GB.	MH/ SDG
13.(02/22)	<u>Parent Governor Election</u> The election to take place after half term.	
14.(02/22)	<u>Governor Training Update</u> NYCC training now a paid for service up to £600 a year. (CL declared an interest and didn't take part in this item) Resolved to buy into NYCC training service. CSc to inform HS to include in the budget. Wellbeing strategy training. JG will follow up with CSc and SB. The Clerk to produce an anonymised list of training undertaken for the shared folder.	CSc JG Clerk
PART 'D' - OTHER BUSINESS		
15.(02/22)	<u>Urgent Business identified at item 4.</u> No urgent business.	
16.(02/22)	<u>Questions from SLT to Governors</u> Questions or suggestions to improve governance. No questions.	
	<u>Date of Future Meetings</u> Tuesday 22 nd March 2022 @ 5pm (Focus – Quality of Education) Tuesday 03 rd May 2022 @ 5pm (Focus – Budget) Tuesday 05 th July 2022 @ 5pm (Focus – Personal Development, Behaviour and Attitudes) <u>Meetings commence at 5pm.</u>	

Membership of the Governing Body

Terry McCann, John Glahome (Chair), Cllr. Carl Les, Colin Scott (Headteacher), Lara Vinsen, Sarah Cotgrave, Lt Col. Jim Turner, Charlene Thirlwell, Mike Holmes, Gary Morley and Amy Beveridge.

Other staff – Members of the Senior Leadership Team Sarah Cox (Associate Assistant Principal), Jane Hailwood, Sarah Matthewman (Assistant Principal), Gill Morrissey (Director of Facilities), Richard Sherwood (Senior Teacher), JameNo urgent businesss Yates (Vice Principal), Helen Whitehead Vice Principal and SENCo).