



# RISEDALE SCHOOL

A family of learners

## MISSION STATEMENT:

The Risedale family is committed to a positive future for all through a personalised learning journey.

## AIMS:

- Celebrate success, learn from mistakes
- Build resilience, accept challenge and strive for excellence
- Shape curriculum to discover, explore and build aspiration

## MINUTES OF THE GOVERNING BODY

HELD ON TUESDAY 31<sup>ST</sup> JANUARY 2023 5PM AT RISEDALE SCHOOL

### PRESENT

**Governors:** John Glahome (JG) (Chair), Colin Scott (CSc), Carl Les (CL), Terry McCann (TMc) Caroline Knight (CKn) Lara Vinsen (LV) via zoom, Amanda Hastings (AH)

**In attendance:** Sara Matthewman (SMn), James Yates (JYa), Stacey Burke (SBu), Sarah Cox (SCo), Mark Kirkbride (MKi), Richard Sherwood (RSh), Jane Hailwood (JHa)

**Clerk:** Judith Bromfield

No.	Item	Action
<b>PART 'A' – PROCEDURAL</b>		
1.	<p><b><u>Welcome and Apologies</u></b> The Chair welcomed the new parent governor Amanda Hastings to the meeting. Apologies had been received from JT and MH.</p> <p><b>Resolved to approve the above apologies, proposed JG, seconded CSc and unanimously approved.</b></p>	
2.	<p><b><u>Declaration of interests, pecuniary or non-pecuniary</u></b> Carl Les NYCC</p>	
3.	<p><b><u>Confidential Items</u></b> None</p>	
4.	<p><b><u>Notification of urgent other business previously notified to the Chair</u></b> None</p>	
5.1	<p><b><u>Approval of the minutes of the meeting held on 7.12.2022</u></b> <b>Resolved to approve the minutes as a correct record, proposed CK, seconded CL and unanimously agreed.</b></p>	
5.2	<p><b><u>Review of Summary of Actions</u></b></p> <ul style="list-style-type: none"> <li>• SEND attendance by category included in report.</li> <li>• CSc advised new staff governor training.</li> </ul>	
6.	<p><b><u>Minutes of School Development Group Committee (SDG) meetings held on 14<sup>th</sup> December and 18<sup>th</sup> January 2023.</u></b></p> <p><b>Resolved to approve the minutes, proposed CL seconded JG and unanimously approved.</b> JG commented on the SDG difficulties in securing quoracy and that another governor be available for the meetings. SMn advised that future meetings would via Teams.</p>	
<b>PART 'B' RESOURCES</b>		
7.	<p><b><u>Finance</u></b></p> <p><b><u>Detailed &amp; Summary Monitoring Report to 30<sup>th</sup> November 2022</u></b> <b><u>Notes to Reports</u></b> CSc delivered an update to governors in addition to the monitoring reports they had received. The expected outturn shows £224k surplus, this has changed today to £185K mainly due to energy costs. HS is working on the 5 year forecast in the next couple of weeks. The industrial action won't affect the budget. Legislation allows us to use agency staff, we have asked a couple of supply staff to come in and with our own staff and senior leaders we think we can keep the school fully open.</p>	

**PART 'C' – SCHOOL IMPROVEMENT**

- 8. Principal's Report - to receive and ask questions  
Draft 3 and 5 Year Plan**  
New school aspiration still there, CSc in constant contact with the LA and MP Rishi Sunak who has asked the DfE to let me know when the next funding pot is due.
- Focus on the school next 3 to 5 years, building aspirations to enjoy learning, promote technology, fully on-line school where it needs to be. Some uncertainty about local demographics LA and MOD forecasts not always right.
- There is a need to get back to where we were pre-covid, stop suspensions, exclusions, what we were doing was working, but post pandemic impact on pupils understanding of structures.
- Q. How soon do you think we will achieve that?  
A. 3 years, like to get it done within 2 years, but 3.  
Q. On exclusions have we peaked?  
A. Up until tonight nobody out for 2 days.
- CSc need to get parents to recognise status of teachers in society. Most parents really supportive but have some really challenging pupils.
- TMc - latest staff survey, teachers saying things are better across the main school but still challenges. CSc, there will be another survey to reflect on what's happened in the last term. CK commented on an improvement in visibility staff now have over the consequences when you log onto the system, looking at behaviour logs and actions makes a huge difference about how you then go into the day.
- Resolved to approve the draft plan objectives and direction of travel proposed CL, seconded TMc and unanimously agreed.**
- CSc informed governors that SMn will be leaving at the end of the school year and outlined the options he was looking at including replacement of like for like and financial context. JG commented that good quality teaching and learning is the most important expenditure, so from that point of view not financial. Governors agreed CSc would continue to work with JYa and SMn to progress options with recruitment needing to go out before the next GB meeting.
- 8.1 Potential School Structure 2023-2024**  
Governors had received a FIRST DRAFT option for information with no decision required at this stage.
- 8.2 Complaints, FOI & GDPR**  
Governors received a written report. Complaints – report last 2 years alongside this year, notice beginning of pandemic fairly stable, post pandemic, whilst stable, still 4 in a term, we want to reduce them.
- Q. Are they varied?  
A. A lot revolves around SEND. Spend time going through complaints, learning from them.
- 8.3 Academisation Update**  
No further update, a meeting of the group scheduled for next week.
- 8.4 Curriculum Update Spring Term (including Teaching and Learning) SMn**  
Governors' attention was drawn to the first section of the report, 3 main challenges, social interaction of young people, increased SEND and basic literacy levels, going to be important in next 5 years.
- Teaching team getting stronger, great young teachers as always much to do and inclusion is a massive issue for all schools. How we upskill staff with the Garrison assist project an important piece of work going forward.

	<p>Focus on areas of the curriculum:</p> <ul style="list-style-type: none"> <li>• social studies KS4</li> <li>• computer science</li> <li>• covid catch up premium</li> </ul> <p>Action Plan update.</p> <p>Q. Literacy levels, where are we with accelerated reading?  A. SMn - stopped buying into as we felt it had run its course, decided to move over to NGRT testing, tested all KS3 and in the process of sharing with staff. NGRT really good it gives suggestions about what to do with readers of a certain age.</p> <p>Q. Is there a feeling its lower than it used to be.  A. Reading ages 5 to 6, if teachers unaware pupils can't read the instructions, it's national as well. Gemma has done a whole school reading strategy and staff very aware.</p> <p>SMn also about what pupils can do not a deficit model, how can we engage them, get them believing in themselves. CK, a lot able to vocalise and communicate well.</p> <p>Q. Numeracy?  A. SMn we have been doing a lot of work, discreet areas, nothing quite as crucial as reading.</p> <p><b>8.5</b>     <b><u>SEND (SBu)</u></b>  Governors had received a written report and were asked if they had any questions.</p> <p>Q. Would the Wensleydale targeted mainstream work be full time?  A. Yes, full time flexible.</p> <p>Q. Would they remain on our role  A. Yes</p> <p>Q Do we have to pay for this?  A. No.</p> <p>Q. How long is the timeframe for an EHCP decision.  A. 20 weeks with a huge amount of work pre submission, gathering information, filling in the form a huge task.</p> <p>Q. Would pupils be typically Year 7 or right through the school?  A. Right through the school.</p> <p><b>8.6</b>     <b><u>Attendance/Exclusions Report SCo</u></b>  Governors had received a written report with data to 31.1.23.</p> <p>Q. Is not having the attendance officer having an effect?  A. Yes, door to door on CSo but not on pupils.</p> <p>CSc stated if a child moves we can't take off the register until registered with new school. There have been 4 Strep A cases and norovirus. CSC concerned about persistent absence.</p> <p><b>8.7</b>     <b><u>Safeguarding and Safeguarding Audit (JYa)</u></b>  Jya advised that the audit is to be completed by 31<sup>st</sup> March and approved by the GB. The draft to come to the next meeting.</p> <p><b>8.8</b>     <b><u>LA School Improvement Visit – Behaviour and Attendance 13.1.23</u></b>  CSc advised that they have already responded to a couple of challenges on curriculum and thinks the report is quite positive. SCo - it was a really positive experience.</p> <p>Q. Will the LA adviser monitor the actions.  A. Yes.</p>	
<b>9.</b>	<b><u>Health &amp; Safety</u></b> No update.	

<b>10.</b>	<b><u>Policy &amp; Procedures</u></b>	
<b>10.1</b>	<p>Proposal GB to review those policies which are statutory and</p> <ul style="list-style-type: none"> <li>- <b><i>Have a financial implication for the school</i></b></li> <li>- <b><i>Are high level HR Policies</i></b></li> <li>- <b><i>Are multi-agency and cross cutting and will have a significant impact on the school</i></b></li> <li>- <b><i>May have an impact on how statutory responsibilities are discharged</i></b></li> </ul> <p>- <b><i>All other policies may be delegated to the Headteacher.</i></b></p> <p><b>Resolved to approve the above proposal, proposed JG, seconded CL and unanimously approved.</b></p>	
<b>10.2</b>	<p><b><u>Policies for Approval</u></b></p> <p>Parental Leave &amp; Guidance (on website)  The Home School Partnership Agreement (on website)  Lone Working Policy (on website)  Remote Learning Policy  Child Protection Manual  School Uniform Policy</p> <p><b>Resolved to approve the above policies, proposed TMc, seconded JG and unanimously approved.</b></p>	
<b>11.</b>	<b><u>Governor Training Update</u></b>	
	NYES webinar by Tracey Palmer on Governor training on Safeguarding, 10 January M	
<b>12.</b>	<b><u>Governor Vacancies</u></b>	
	JT will be leaving in April. CSc will meet with the new Garrison Commander when they arrive.	
<b>PART 'D' – OTHER BUSINESS</b>		
<b>13.</b>	<b><u>Urgent Business</u></b>	
	None	
<b>14.</b>	<b><u>Confidential Items</u></b>	
	None	
<b>15.</b>	<b><u>Dates of future meetings:</u></b>	
	<p>Tuesday 21st March 2023 5pm</p> <p style="text-align: right;">JG gave his apologies for the March meeting, MH to note.</p> <p>Tuesday 2nd May 2023 5pm</p> <p>Tuesday 4th July 2023 5pm</p>	

Membership of the Governing Body

Amy Beveridge, John Glahome (Chair), Mike Holmes (Vice Chair), Carl Les, Caroline Knight, Terry McCann, Colin Scott, Jim Turner, Lara Vinsen, Amanda Hastings

Members of the Senior Leadership Team/Other Staff

Stacey Burke (Senior Teacher), Sarah Cox (Senior Teacher), Sarah Matthewman (Deputy Headteacher), Gill Morrissey (Director of Facilities), Richard Sherwood (Senior Teacher), James Yates (Deputy Headteacher)