



Wednesday 11th September 2024

Dear Parent/Carer,

## **SUBJECT: Punctuality Reminder**

I would like to thank you for your support so far. We are delighted that our pupils have returned to school calmly and safely, and with a great desire to engage positively in their learning. The absolute vast majority of pupils are smartly dressed, and wearing their uniform with pride. Your help with this is much appreciated.

## **Important Reminders about Punctuality**

### **The School Day and Punctuality**

Please could you remind your child that the normal school day **STARTS** at 8.30am and all pupils should be in registration by this time. The gates open by 8.20am, and pupils should be entering at the latest by 8.25am to ensure they are on time to registration. Please let our Admin Team know if there is ever an exceptional circumstance which has led to your child being late.

Similarly, we will be maintaining our relentless focus on lesson punctuality, and we also expect all pupils to be punctual to their lessons to minimise disruption to learning. We do provide a 5 minute grace period at the start of each lesson to ensure pupils are given adequate time to get to their next lesson, and we really appreciate the calm and purposeful way in which our pupils move around school.

**Please be aware that any pupil who arrives late at the start of day or to any lesson, and without mitigating circumstances, will receive an appropriate sanction. For consistency and clarity, this is normally a day in our reflection room.**

### **Equipment**

Please ensure your child has all the equipment they need to start the day positively and be prepared to learn. [>> Equipment List](#).

- **Please remind your child to charge their Chromebook every night and bring it to school in its protective case.**
- If you haven't already done so please complete the [Risedale Chromebook Agreement](#).

Thank you for your ongoing support, please do get in touch if we can be of any assistance.

Yours sincerely,

### **Mr J Yates**

Deputy Headteacher

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